

**Minutes**  
**Baraboo District Ambulance Service**  
**Finance/Personnel Ad Hoc Committee**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, July 27, 2022 at 6:30pm**

**Members Present:** Robin Meier (Chair), Scott Sloan, Tim Stone (Virtual)

**Others Present:** Joel Petty, Karl Berna, Caleb Johnson, Josh Hecht, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on July 27, 2022, at 6:30p.m., noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Scott Sloan, seconded by Tim Stone to adopt agenda. Motion carried unanimously.
3. **Approve of Previous Minutes:** Motion by Scott Sloan, seconded by Tim Stone to approve previous minutes from June 22, 2022. Motion carried unanimously.
4. **Public Comments:** Robin Meier reported no public comments were received.

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for June 16, 2022 – July 15, 2022 in the amount of \$210,478.02. **Motion by Scott Sloan, seconded by Robin Meier to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
2. Write-off of patient accounts in the amount of \$48,747.98, per AMB recommendation. **Motion by Scott Sloan, seconded by Tim Stone to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
3. Resolution 2022-05 Authorizing the Issuance of Credit Cards **Motion by Scott Sloan, seconded by Tim Stone to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
4. Resolution 2022-06 Designating Public Depositories and Authorizing Withdrawal of District Monies. **Motion by Scott Sloan, seconded by Robin Meier to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**

**Additional Comments & Future Agenda Items**

- Next Meeting Date: August 24, 2022

**Adjournment** - Motion by Scott Sloan, seconded by Tim Stone to adjourn. Voice vote, motion carried unanimously.

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Respectfully submitted, Megan Marshall, Administrative Assistant

Approved: September 6, 2022